

Avita Community Partners
Board of Directors Meeting Minutes

DATE: February 22, 2023	TIME: 7:00 PM
PLACE: Avita Administrative Offices and Zoom	PRESIDING: Kent Woerner, Chair

Attendance

Seth Barnes, Jr.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alice Worthan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Terry Hawkins	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Carol Williams	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Angie Brown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Sharon Bucek	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bruce Palmer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rachel Mathis	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Kathy Cooper	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Brenda Hardy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Sherry Estep	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bo Garrison	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Shanna Prather	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Team Member Attendance

Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cathy Ganter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Call to Order	The Board Meeting was called to order at 7:03 PM by Kent Woerner.
Determine Quorum	A quorum was present with 11 out of 16 members.
Approval of Agenda	Motion to approve the agenda made by Angela Whidby, and seconded by Terry Hawkins, passed unanimously.
Approval of Minutes	Motion to approve the January 25, 2023 minutes by Angela Whidby, seconded by Terry Hawkins, passed unanimously.
Board Chair Report	Kent welcomed everyone. Mentioned he was under the weather this week but is pulling through.
OATH OF OFFICE	Kathy Cooper, Commissioner from Hall County, was sworn into her term ending on 12/30/25.
CEO Report	<p>Cindy reviewed the following in her report:</p> <ul style="list-style-type: none"> • Georgia’s Legislative Session is in full swing. Beginning on January 9th, the first half of the session was complete on Feb. 16th. Crossover Day will be on March 6th, and the final day of the session, Sine Die, will be March 29th. Because of the large number of new, freshman legislatures, things started slower than usual. • Mental Health Day at the Capitol was held a few days after our last Board Meeting, on January 31st. • “CSB Day at the Capitol” and “Waivers and Wages Day” were both held on February 16th. Hariah and I personally met with 13 of our local legislators, had a phone meeting with another, and left a packet of materials for 6 more. • There are a few pieces of legislation we are closely watching. SB 198 calls for the creation of “The Georgians with Intellectual and Developmental Disabilities Innovation Commission” for the purpose of conducting a comprehensive review of the conditions, issues, and problems related to support for Georgians with intellectual and developmental disabilities. HB 76 which reduces the number of clinical contact hours required for Licensed Marriage and Family Therapists, getting them to full licensure quicker. HB 520 is the sequel to HB 1013, the behavioral health legislation from the 2022 legislative session that was based on year 1 recommendations from the Behavioral Health Reform and Innovation Commission. HB 520 is based on year #2 recommendations from the Commission. • Avita’s BHCC received much attention over the past month. Representatives from 2 other CSBs, ViewPoint Health and Legacy came for tours of the facility to better understand our design and operations as both CSBs will be constructing BHCCs in the future. During his presentation to the Appropriations Subcommittee on Human Resources, Commissioner Kevin Tanner from DBHDD used pictures of our BHCC. Commissioner Tanner also came for a tour of our BHCC earlier today. • A presentation on Avita services in Lumpkin County was provided at the Lumpkin County Commissioners Meeting on February 7th.

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	<ul style="list-style-type: none"> • Avita continues to spread the news regarding services we provide. Grace Allen, Jeremy Merritt, Amy Jones, and Lilia Rowell from our behavioral health team represented us at the Resource Fair hosted by Family Connections at the Habersham EMC office in Clarkesville on February 10th and April Meeler from our IDD team presented Avita’s IDD resources to the Franklin County Board of Education at their meeting on February 20th. • It's Job Fair time at colleges and universities and Avita’s Human Resource Team is in attendance recruiting future staff for our organization. Already this month they attended job fairs at: UGA, Georgia College and State, UNG Gainesville, Young Harris, Clemson, UNC Asheville, Dalton State, Warren Wilson, and UNG Dahlonega. They are scheduled to attend 8 more over the next month. As recruitment has been a challenge, we were extremely pleased that 19 new staff began employment with Avita this month. • Our Stephens County IDD Community Access Team formed a new group called the Shutterbugs. The Hart County IDD Community Access Group made goodie bags for law enforcement in the area. • The UNG Gainesville Public Mural Art Class presented their mural creations for the Peer Living Room on Feb. 20th. The Executive Team was impressed with their creativity and thoughtfulness placed into their designs. It was difficult to decide, but one was selected. • The following staff were recognized for going above and beyond over the past month: Anita Holsenbeck, Bonnie Conner, Mavis Perry, Darin Kimbrell, and Melaina Medlin. Thanks to these staff who focus on quality and our mission. • Upcoming Events: DBHDD requires that all service Providers are accredited. CARF, the Commission on Accreditation of Rehabilitation Facilities will be coming to survey our agency March 29th – 31st. Since beginning the accreditation process in 1999, Avita has always achieved a 3-year accreditation, CARF’s highest level. A second event is that Avita’s Blairsville office will participate in a Veteran’s outreach and informational day hosted by the Union County American Legion. They will share information about the services we offer to veterans and include information on crisis management and intervention. It will be held on March 30th. • Cindy finished by referencing her report for additional happenings around Avita and success stories.
Financial Update	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> • January saw a \$27,000 deficit. • Current year revenues are \$2.6 million (or 15.7%) above prior year revenues. • Current expenses continue to be nearly spot on to our projections except for the BHCC where because we have a staffing shortage, and the projected expenses are less. • Current year expenses are \$2,200,000 (or 13.7%) above prior year levels. • Our Key Performance Indicators (KPIs) continued to exceed the targets established by DBHDD: <ul style="list-style-type: none"> ○ Cash on Hand is 86 days– still well above the 30 day minimum and 2 more days above last month ○ Current Ratio – 8.8:1 ○ Days of Covered Expenses – 83 days –still well above the minimum of 60 days ○ Long Term Debt Ratio – .09:1 – well below the maximum of 2.5:1
Strategic Plan 2020-2022 finalized	Cathy Ganter reviewed the Strategic Plan results from 2020-2023. She covered all the points and results.
Strategic Plan 2023 Draft	Cathy Ganter reviewed the Strategic Plan Draft for 2023. She specifically shared that this will be a 1-year plan because we would like to hear the direction of our new Commissioner of DBHDD and his vision before committing to 3 years of a strategic plan. Cathy shared all the additional elements that were changed from the 2020-2022 plan including section 1:1, 4.1, 4.2, 4.3 of the Customer section. Learning and Growth had changes in 1.1, 3.1, 5.2.1, 5.3.1, and 6. Process changed goals 1.4.1 and 3.3. Under Financial we changed 6.3.

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	Motion was made by Angela Whidby, seconded by Sharon Bucek, passed unanimously to accept the recommended draft.		
Committee Assignments	<ul style="list-style-type: none"> New committee assignments were discussed, and individuals spoke up as to their desired placement. A motion to approve what is seen below by Brenda Hardy, and seconded by Shanna Prather, passed unanimously. 		
	Finance	Board Governance	Community & Client Relations
	Brenda Hardy	Sharon Bucek	Penny Penn
	Rachel Mathis	Barbara Bosanko	Angie Brown
	Kent Woerner	Terry Hawkins	Seth Barnes, Jr.
	Bruce Palmer	Shanna Prather	Alice Worthan
	Kathy Cooper	Avery Nix	Angela Whidby
	Sherry Estep	Carol Williams	Bo Garrison
Closed Session: Land purchase request by Chad Williamson of 2.68 acres at 2467 Old Cornelia Hwy, Gainesville, GA	<ul style="list-style-type: none"> There was no motion to go into closed session. A motion was made in open session to approve Mr. Williamson's request to accept our counterproposal by Angela Whidby, seconded by Carol Williams, and passed unanimously. The counterproposal included the sale price adjustment to \$25,300 plus all expenses related to the sale. 		
Adjourn at 8:15 pm	Angela Whidby made a motion to adjourn, seconded by Brenda Hardy, and they adjourned unanimously.		

Kent Woerner

3/22/23

Presiding Officer Signature

Date Approved

Respectfully submitted,

Hariah Hutkowski

Hariah Hutkowski, Recording Clerk